

Fourth Called Legislative Special Session Report Due January 4, 2024

The 2023 fourth called Special Legislative Session convened on November 7, 2023. There was no moratorium on the acceptance of contributions during this special session. A Special Session report is required to be filed with the Ethics Commission no later than January 4, 2024, to disclose all contributions (monetary, in-kind, pledges, non-bank loans) accepted during the special session reporting period. You are not required to file this report if you did not accept contributions during the special session reporting period.

Who is Required to File the Special Session Report?

The following individuals and committees are required to file a Special Session report:

- Statewide officeholders and candidates for statewide office, including judicial statewide officeholders and candidates for judicial statewide office;
- Members of the legislature and candidates for the legislature; and
- Specific-purpose committees that support, oppose, or assist a statewide officeholder or member of the legislature; or support or oppose a candidate for statewide office or the legislature.

What Information is Required to be Disclosed?

A Special Session report is a report of contributions only, not expenditures. Contributions reported on a Special Session report must be reported again on your next regular report. All contributions must be itemized regardless of the amount of the contribution. The following information is required to be disclosed regarding each contribution:

- the date of the contribution;
- contributor's full name;
- contributor's address;
- amount of the contribution; and
- if the contribution is in-kind, a description.

Although you are not required to disclose certain information regarding your contributors, e.g., job title or occupation, or employer/law firm, you may be required to provide this information regarding those contributors in your next required report. *See* ELEC. CODE §§ 254.0611, 254.0612, 254.0911, 254.0912, 254.1211, 254.1212. For this reason, you may choose to disclose this information in the Special Session report. Otherwise, you will need to remember to add the information later when you disclose the contributions in your next required report.

What is the Reporting Period and When is the Filing Deadline?

The reporting period is November 7, 2023 (the day the Governor signed the proclamation calling the special session), through December 5, 2023 (the date of final adjournment). The Special Session report must be filed with the Ethics Commission not later than January 4, 2024, 30 days after final adjournment of the fourth called special session. **Note:** Contributions accepted November 7 through December 5 must be reported again on your next regular report (e.g., January 2024 semiannual). Campaign finance reports must be filed electronically unless you qualify for the statutory exemption.