



TEXAS ETHICS COMMISSION STATEMENT OF DEFENSE

Complete this form if you are raising a defense to a late filing.
You must complete either Jurat 1 or Jurat 2 below.

OFFICE USE ONLY	
Date Received	
Date Postmarked	
Date Processed	
MID #	
Document #	

Filer Name	Filer ID #
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I swear, or affirm, under penalty of perjury, that the following statement is in all things true and correct:

This statement is filed for the _____ report due on _____
(type of report) (report due date)

I learned that the report was late on _____
(date)

by _____
(how filer learned the report was late)

The reasons for requesting a waiver or reduction are (attach additional pages if necessary):

Please complete either option below:

(1) Affidavit

Signature of Filer

NOTARY STAMP / SEAL

Sworn to and subscribed before me by _____ this the _____ day of _____,
20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

OR

(2) Unsworn Declaration

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (country) (ZIP code)

Executed in _____ County, State of _____, on the _____ day of _____, 20_____.
(date) (month) (year)

Signature of Filer (Declarant)

INSTRUCTIONS FOR COMPLETING THIS FORM

You may use this form to request a waiver or reduction of a fine in connection with a late report. You may include any information that you believe is relevant to your request, including the reasons why the report was filed late, the date on which and how you learned that the report was late, and any other facts that you believe qualify you for a waiver or reduction of the fine. Your request might be denied if you do not provide this information.

Your statement must include EITHER: 1) a completed Affidavit Jurat, OR 2) a completed Unsworn Declaration Jurat. If you use the Affidavit Jurat, the statement must be signed and notarized or sworn before an officer administering an oath. If you use the Unsworn Declaration Jurat, the statement must be signed and must include your name, date of birth, and address, and the county, state, and date of your signature.

Your Statement of Defense may be delivered to the Commission by the following:

- Mail a paper copy of your statement to:

Texas Ethics Commission
P.O. Box 12070
Austin, TX 78711-2070

-or-

- Email a PDF copy of your statement to:

affidavits@ethics.state.tx.us
Include your Filer ID, name, AFFD, and report type in the subject line.
For example:
Subject Line: "00012345 Jane Doe, AFFD, July 2018 Semiannual late filing"

-or-

- Hand deliver a paper copy of your statement to:

Texas Ethics Commission
201 E. 14th St.
Sam Houston Building - 10th Floor
Austin, TX 78701

Additional information regarding the late fine process, and the qualifications for a waiver or reduction of a late fine, are included on the Commission's website in the "Administrative Fines" section at <https://www.ethics.state.tx.us/enforcement/>.